


**NORTH LINCOLNSHIRE COUNCIL  
OFFICER DECISION NOTICE AND RECORD  
(PUBLISHED)**

**1. DECISION TAKEN**

To award contracts for Insurance Services for North Lincolnshire Council following conclusion of the tender process. There is a standstill period of ten days before the decision can take effect.

<b>EXECUTIVE</b>	<b>Y</b>	<b>NON-EXECUTIVE</b>		<b>(Please tick either)</b>
<b>IS THIS A 'KEY DECISION' ? (see definition overleaf)</b>				Yes
<b>DOES THIS DECISION RELATE TO EXEMPT INFORMATION?</b>				Yes
<b>EXEMPT PARAGRAPH REFERENCE (NOT TO BE PUBLISHED)</b>				3

<b>2. OFFICER DECISION TAKER</b>	<p><b>NAME</b> Becky McIntyre</p> <p><b>POSITION/POST</b> Director of Governance and Partnerships</p> <p style="text-align: center;"></p> <p><b>SIGNATURE</b></p> <p><b>DATE</b> 18 September 2017</p>
<b>3. REASONS FOR THE DECISION (Please ref to any report/minute/background documents attached)</b>	<p>The Council's main insurance contracts are due to expire on 30 September 2017 and therefore a re-tender exercise was required. Under delegated powers the decision was made by the Director Governance and Partnerships on 8<sup>th</sup> June 2017 to commence the procurement process.</p> <p>The attached report sets out the basis on which the tenders were evaluated, in nine lots depending on the nature of the insurance to be provided. In all cases the most economically advantageous tender has been selected as required by the council's contract procedure rules.</p>
<b>4. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED (BY DECISION TAKER(S))</b>	<p>The only other option would be not to award. This would leave the council without insurance cover for a range of significant risks.</p>

TO BE COMPLETED BELOW - **ONLY** WHEN A DELEGATED OFFICER DECISION REQUIRES PRIOR CONSULTATION WITH A MEMBER (LEADER OF THE COUNCIL, CABINET MEMBER/CHAIRMAN OF A COMMITTEE) IN ACCORDANCE WITH THE 'SCHEME OF DELEGATIONS TO OFFICERS' OR DECISION/MINUTE OF COUNCIL/COMMITTEE OR DECISION/MINUTE OF CABINET/CABINET MEMBER.

<p>5. DECISION REQUIRED TO BE TAKEN IN CONSULTATION WITH RELEVANT MEMBER</p>	<p>COUNCILLOR .....</p> <p>POSITION .....</p> <p>SIGNATURE .....</p> <p>DATE .....</p>
<p>6. ANY CONFLICT OF INTEREST DECLARED BY ANY EXECUTIVE (CABINET) MEMBER (S) CONSULTED, WHICH RELATES TO THE DECISION, OR (NON-EXECUTIVE) – ANY MEMBER OF THE COMMITTEE THAT DELEGATED THE DECISION TAKEN</p>	
<p>7. WITH REFERENCE TO 6. ABOVE - HAS ANY DISPENSATION BEEN GRANTED TO THE EXECUTIVE (CABINET) MEMBER? (ONLY APPLIES TO EXECUTIVE)</p>	

**PLEASE REMEMBER TO ATTACH ANY ACCOMPANYING REPORT.**

**WHEN COMPLETE, PLEASE SEND TO HEAD OF DEMOCRATIC SERVICES, CIVIC CENTRE, SCUNTHORPE FOR PUBLISHING.**

**(The definitions of a key decision are when an executive decision is likely -**

(i) to result in the Council incurring expenditure or the making of savings (including the receipt or loss of income) over £350,000 in any one financial year; or

(ii) to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority).